

DIRECTED STUDY POLICY

Directed Study (ENG 4900) is designed to allow a student to go more in depth in an area of interest than is possible in a classroom situation. A directed study cannot be used to fulfill requirements that haven't otherwise been met, either in the major or one of the concentrations in the major. A Directed Study is limited to one student.

Prerequisites

- 1: The student must have a minimum grade point average of 3.0 in the major.
- 2: The student must have previously taken a course with the professor in the general area of the topic for which a Directed Study is being requested. The Directed Study must build on a prior knowledge base that can be developed in ways that differ significantly from the department course offerings.
- 3: The student must not have previously done a Directed Study within the department.

Procedures

- 1: The student must have a preliminary discussion with the professor being asked to direct the Directed Study regarding the feasibility of such a request. The decision to proceed with the Directed Study rests with the professor. Professors are not under an obligation to agree to a Directed Study.
- 2: After that preliminary discussion, the student must make a formal written request submitted to both the department chair and to the professor being asked to conduct the Directed Study. The request should include a detailed rationale prepared by the student that states his or her specific qualifications for pursuing a Directed Study on that particular topic. If the professor agrees to the project, he or she can assist in preparing a week-by-week list of readings and/or other pertinent scholarly or creative activities.
- 3: The department chair will evaluate the proposed Directed Study in consultation with the professor chosen to act as director. The chair will notify the student concerning the status of his/her request. If the request is accepted by the department chair and chosen professor, each will sign the request form, as will the student.
- 4: No later than the last week of classes of the semester preceding the semester in which the Directed Study would be done, the student must submit a concrete proposal and bibliography to the professor directing the Directed Study.

Requirements

- 1: As part of the Directed Study, the student must complete a major scholarly or creative project.
- 2: A copy of the project will be placed on file in the departmental office.