

Office of Financial Aid

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2013-14 Independent Special Conditions Appeal

Your Free Application for Federal Student Aid (FAFSA) contains information about income earned in 2012 that may no longer be an accurate reflection of your family's financial situation. Please read this form carefully and provide the documentation that supports your current situation. This application will not be reviewed until all the required documentation has been submitted to the Financial Aid Office. Please be advised that this special review does not always result in increased aid eligibility.

Last Name	First Name	M.I.	Social Security Number
Address (include apt. no.)			Date of Birth
City	State	Zip Code	Email Address
Home Phone Number (include	area code)		Alternate or Cell Phone Number

Section A: All students are required to submit the documents listed in this section (unless previously submitted).

- 1. 2013-2014 Verification worksheet for Independent Students
- 2. **2012 IRS tax return transcript** not a photocopy of the income tax return
- 3. Student 2012 W-2s
- 4. Spouse's (if applicable) **2012 IRS tax return transcript** not a photocopy of the income tax return
- 5. Spouse's 2012 W-2s
- 6. A written statement detailing the reason for your appeal

Loss or Change of Income from work	Additional Required Documentation
□ Unemployment : You (or your spouse) have lost a job and is currently not employed.	 Provide a letter verifying the separation date and any severance benefits from each employer for whom you or your spouse is no longer working. Provide a copy of the unemployment benefits eligibility statement. If you, or your spouse, have been denied unemployment benefits, provide a copy of the denial of benefits letter. Provide the last pay stub from laid off position. Provide three most recent pay stubs from all other current positions.

□ Wage Reduction : You (or your spouse) have reduced earnings because of a job change, or because of a reduction in hours or earnings while working for the same employer.	 Provide a letter from the employer stating the date the job or rate of pay changed, the former rate of pay, new rate of pay, and the average number of hours worked in a pay period. Provide three most recent pay stubs
□ Disability : You or your spouse were working, but no longer can work because of permanent disability.	 Provide a copy of the final pay stub or documentation from the previous employer verifying year-to-date earnings. Provide documentation verifying the actual or anticipated monthly disability benefits
Change in Family Situation	Additional Required Documentation
□ Since filing the 2013-2014 you are now separated or divorced.	 Provide verification of your separation or divorce. For example, a copy of the separation agreement prepared by an attorney, or a copy of the divorce decree. Provide documentation verifying the amount of alimony you currently receive, or you anticipate receiving. Provide documentation verifying the amount of child support you currently receive or anticipate receiving. Provide documentation verifying the current amount of child support paid, and name of each child for whom support was paid.
□ Since filing the 2013-2014 FAFSA your spouse has passed away.	 Provide a copy of the death certificate, or an obituary from a newspaper Provide a statement listing ALL benefits received as a result of death.
Other Circumstances	Additional Required Documentation
□ Unreimbursed Medical Expenses: Unusually high medical and dental expenses not documented on Schedule A of your federal income tax return.	 Be specific about un-reimbursed (not premium) out-of pocket costs to the family, such as elderly parent care (please provide copies of bills, canceled checks, etc)
□ Other: Any financial hardship circumstance not listed elsewhere on this form. Car payments or credit card debt cannot be considered.	Submit all supported documentation.

$\textbf{Section } \textbf{C:} \ \textbf{Please complete this section using anticipated figures for the 2013 tax year.}$

ESTIMATED TAXABLE INCOME	2013
Student's taxable wages (earned thru 01/01/13-12/31/13)	
Spouse's taxable wages (earned thru 01/01/13-12/31/13)	
Interest and dividends	
Rental/business/capital losses	
Rental/business/capital gains	
IRA/Pension: (totalrollover)	
Unemployment compensation or Severance pay (received thru 01/13 – 12/13)	
Other (source:)	
TOTAL INCOME	\$
Less IRA, Keogh and self-employed SEP and SIMPLE plans	-
Less any other adjustments to income (lines 23-33a)	-
ADJUSTED GROSS INCOME	\$
ESTIMATED UNTAXED INCOME	2013
Pre-tax pension contributions (difference between "Medicare	
wages" and "taxable wages" on W-2)	
wages" and "taxable wages" on W-2) IRA/Keogh payments	
IRA/Keogh payments	
IRA/Keogh payments Earned Income Credit	
IRA/Keogh payments Earned Income Credit Tax-exempt interest/dividends	
IRA/Keogh payments Earned Income Credit Tax-exempt interest/dividends Housing/living allowance	
IRA/Keogh payments Earned Income Credit Tax-exempt interest/dividends Housing/living allowance Workers' Compensation	
IRA/Keogh payments Earned Income Credit Tax-exempt interest/dividends Housing/living allowance Workers' Compensation Child Support Received	
IRA/Keogh payments Earned Income Credit Tax-exempt interest/dividends Housing/living allowance Workers' Compensation Child Support Received Social Security (for all family members)	
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