Room Selection Sessions on myMack

You will be able to select your room on myMack during room selection sessions that will be held April 10-12. Sessions will be held for the following room types on the following days:

Wednesday, April 10, 2013

Single-Occupancy Bedrooms (Deegan, Townhouses)

4-Person Apartments (St. Thomas, St. Ann)

Thursday, April 11, 2013

- 4, 6, and 8-Person Suites (O'Brien Hall)
- 4, and 6-Person Suites (New Residence Hall)
- 4-Person Suites (Ash, Monican)

Friday, April 12, 2013

Double-Occupancy Bedrooms (Monican, Ash, Deegan, Townhouses)

Please note: the Class of 2016 is not eligible to select or be pulled into the St. Thomas or St. Ann Apartments.

Room Selection Times

Room Selection Times will be assigned and sent to your Merrimack email account during the week of April 3-5, 2013.

Selection times will be randomly generated by Information Technology Services, and will be based upon the total number of semesters that students have lived on campus through the conclusion of the Fall 2012 semester:

Your roommate group should use the earliest selection time that belongs to a student in the group. In order to select a specific space, your group must be able to fill the entire room.

Roommate Group Eligibility

In order to be recognized as a group in the room selection process, all students in a roommate group must have paid their Room Reservation Deposit. If a student did not receive a selection time, then s/he did not pay her/his housing deposit and cannot participate in the selection process (i.e., s/he can neither select a room nor be pulled into a room).

"Pulling Up" Roommates from Another Round

Students with selection times in one round may decide to "pull up" as many as 50% of their roommates from following rounds. Incomplete Roommate Groups

If your roommate group is not large enough to fill the room that you are selecting (e.g., you are a group of two seeking a four-person suite), then your group is incomplete for that room.

From 3:00 p.m. to 5:00 p.m. during the room selection sessions (April 10-12), incomplete groups will be able to make selections on myMack. As an incomplete group, you must be able to fill at least half of the room while making your selection.

Last Chance Room Selection: Monday, April 15, 2013

If after room selection sessions are completed, and you have not selected a room, please visit the Office of Residence Life on Monday, April 15, 2013 to see any available spaces or to be put on a waitlist.

Confirmation of Room Assignments

Immediately after you submit your room selection, a confirmation of your assignment will be sent to your Merrimack email.



Online Housing Selection Process 2013-2014

IMPORTANT DATES

Friday, March 15, 2013

*\$500 room reservation deposit due to the Bursar's Office by 4:30 p.m.

*Medical Housing Request Form due Week of April 3-April 5, 2013

*Students receive room selection time slots via email

Wednesday, April 10, 2013 through

Friday, April 12, 2013

*Room Selection Sessions

For more information please contact the Office of Residence Life at 978-837-5507 or visit our Housing Selection Webpage at

http://www.merrimack.edu/about/offices_services/ residence_life/housing-selection.php



Facebook:http://www.facebook.com/MerrimackResLife

Selecting a Room

When your selection time occurs, you will be able to select a room by taking the following steps:

- 1. Log onto myMack
- 2. Go to the "Student Info" tab on the top of the screen.
- 3. Click on the "Residence Life" tab on the left of the screen
- 4. Click on "Roommate Selection".
- 5. Select Building and Room choice.
- 6. Enter the ID#s of your roommates (if you are selecting as a group of students)
- 7. <u>Click Save Reservation</u>. You room selection will not be processed until you do so. Once you click on "Save Reservation" your assignment is finalized.

1.Log onto myMack



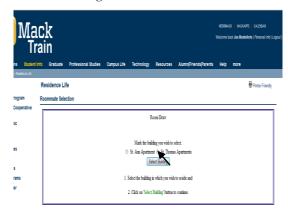
- 2. Go to the "Student Info" tab on the top of the screen.
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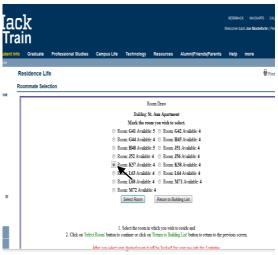


4. Click on "Roommate Selection".

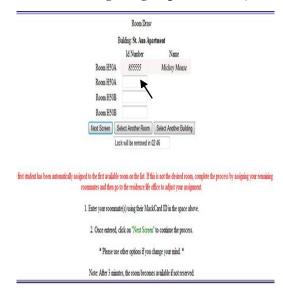


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